

## **Terms of Reference**

Invitees and attendees of this meeting should be aware that the minutes of this meeting, inclusive of names, may be made publicly available under the Freedom of Information Act 2000, the Environmental Information Regulations 2004, or the Data Protection Act 1998.

## **Meeting title**

London Road Active Travel Stakeholder Group meeting

## **Meeting location**

Burpham Church, New Inn Lane, Guildford 7.00pm to 8.30pm

## **Attendees**

Chair of meeting, Surrey County Council, Consultation Institute, Councillors, Guildford Borough Council, G-Bug cycling group, Stagecoach Bus company, Clock House Retirement Home, Guildford High School, Surrey Climate Commission, Surrey Coalition of Disabled People, London Road Action Group (LRAG), Guildford Residents Association,

## **Absent/apologies:**

Surrey Chamber of Commerce, Boxgrove Park Residents Association, Surrey Youth Parliament, George Abbot School, Surrey Climate Commission

## **Agenda Reference 1**

### **Discussion points**

Welcome and Introductions

Chair opened the meeting thanked everyone for attending.

All attendees introduced themselves and who they are representing.

An opportunity to discuss after seeing proposed plans how to engage with community, not to discuss plans in depth today.

2 future Stakeholder Meetings planned for 19 July and 26 July to discuss the delivery of scheme and agree the engagement questions.

## **Agenda Reference 2**

**Plans of London Road were sent to the Stakeholder Group prior to the meeting.**

### **Initial questions on Plans**

Why are no dimensions on plans at this stage?

Answer: this was to simplify plans so a better understanding can be advised to the wider community without over complicating them. Plans with Dimensions will be sent prior to the design workshop.

Comments were made on the extended proposed part of the scheme from York Road to Epsom Road and High Street Roundabout would need to involve further stakeholders in that area. Also, electric vehicle charging points and disabled parking need to be considered on this stretch of London Road.

Answer: We would engage with further stakeholders if the extended proposal were to be agreed. The decision as to where to end the scheme will be made shortly.

Councilor made a comment that they were pleasantly surprised to see extended section on London Road, they also agreed with further stakeholders needing to be involved.

Comments were made that more Bike spaces at G Live may need to be thought of.

### **Agenda Reference 3**

#### **How have Surrey County Council have engaged since last meeting on March 29?**

Chair of the meeting confirmed next stakeholder group meetings. One for delivery discussions and one to agree the engagement questions (dates 19 and 26 July)  
Surrey County Council to send invites.

Surrey County Council have been in direct contact and engaged with Fire, Police and Ambulance services. Plans of scheme shared.

Surrey County Council have been in contact with head teachers at local schools. Importance to hear voices from all age range children and young people.

Surrey County Council have been in discussion with Surrey Coalition of Disabled People.

Surrey County Council have been in discussion with Guildford High School regarding proposed plans outside the school.

Surrey County Council will confirm separate workshop with older people and Surrey collation of disabled people.

Surrey County Council advised a Virtual Reality simulator has been created to enable people to help visualise the journey around a Dutch style roundabout by car, bike and foot. As well as educating and give an understanding of how to use a Dutch Style Roundabout.

An animation has been created to help visualise the whole scheme.

look like once completed.

Drop-in sessions are currently being arranged, proposed dates will be in September and October. Likely to be held at Burpham Church Hall, New Inn Lane.

Chair of the meeting confirmed an 8 week consolation period. However, if this needs to be longer, possibly 12 weeks then this is an option.

Surrey County Council are also updating the equalities impact assessment EQIA (Equality Impact Assessment)

#### **Questions asked on Agenda 3**

Will the animation have audio description? Yes

Will information be accessible by Screen reader? This will be confirmed. Surrey Coalition of Disabled People have offered someone to test this for Surrey County Council if needed.

Will the venue for drop-in sessions be accessible for all and has disabled parking been considered? Yes

One person commented that they felt artist impressions were not the way forward, others in the group disagreed as they thought it would help with visuals rather than just looking at a flat plan.

Action for agenda point 3

Surrey County Council ongoing action

## **Agenda Reference 4**

### **Ideas how the stakeholder group can share information with community.**

The group discussed ideas of how to share the information with the wider public across different demographics:

Virtual Reality simulator to be available at drop-in sessions.  
Animation to be confirmed as assessable for all.

Large A0 copies of plans on display at drop-in sessions.

Large A0 copies of technical plans with dimensions at drop-in sessions.

Cross section drawings needed.

Before pictures (what people are familiar with) and what it will look like after images.

Online text to share on social media.

Keep website up to date more regularly with a timeline of information.

Share more plans on delivery as part of the engagement process.

Visuals or footage of floating bus stops needed to give an understanding and education of how they work. Surrey Coalition of Disabled People expressed the need for further clarification on the inclusion of floating bus stops in scheme.

Large posters on Bus stops on London Road to include a QR code to scan on the poster. An image will be available of the exact point they are currently standing and how it will look after scheme is complete.

No long gap between meetings, encourage engagement with regular updates.

Highlight all benefits and well as any disbenefits of the scheme as part of engagement.

Wide range of views both positive and negative to encourage a balance view.

Send a Letter drop to the whole area around London Road.

Posting on Social media platforms (Facebook, Twitter, Next Door, and Instagram) Surrey County Council would need to their consider branding. Which social media platform needs to be considered depending on age range, younger audience may respond better to short, snappy video clips on Snapchat and Tik Tok

## **Agenda Reference 6**

### **How can Stakeholder Group members use their networks to share information?**

How can we reach a wider audience and include as many people as we can in engagement.

Openness, need for trust.

Disbenefits as part of FAQs

Engage directly with individual groups, older people, disability groups. Arrange specific events to discuss scheme (e.g. At The Clockhouse)