

Early Years & Education System (EYES)

Guidance for stretching term time hours

September 2023

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Introduction

In 2024, Surrey County Council is changing its online system for claiming funded

- Children born in the period 1st September to 31st December: the start of term beginning on or following 1st January after the child's second, third or fourth birthday.

From September 2024, children who are 9 months o

For example:

These are the maximum term time hours available in the academic year 2023/24

Period	Maximum term time hours
Autumn term	210
Spring term	165
Summer Term	195

A provider who is open 52 weeks of the year can stretch the maximum hours over each period in the following way:

Autumn period 2022

210 term time hours / 17 weeks = 12.35 stretched hours offered each week

Spring period 2023

165 term time hours / 12 weeks = 12.69 stretched hours offered each week

Summer period 2023

195 term time hours / 22 weeks = 8.86 stretched hours offered each week

When stretching the hours on a termly basis, parents who receive Tax Free Childcare will need to update their childcare account to reflect the amount to be paid each period as it will vary across the year.

- 2) Yearly stretched - providers can continue to offer the term time hours stretched over all the weeks they are open in the year.

For example:

A provider who is open 52 weeks of the year can stretch the total term time hours that are available across the year in the following way:

570 hours / 52 weeks = 10.96 stretched hours offered each week across the

When accepting the provider's offer to stretch the funding across the year, the parent or carer must be aware that if they choose to leave the setting part way through the year, they may not be able to receive their full entitlement of 570 hours. This should be specified in the provider's terms and conditions that are signed by the parent on accepting a childcare place.

You may need to calculate the number of funded hours that have been claimed and how many have been delivered to the parent to see whether additional funded

As the funded hours claimed are only stretched across one period, if a child leaves at the end of a funded period, all hours claimed should have been delivered.

If the child leaves part way through a funded period, it may be that they have not received the number of hours that have been claimed at the point they leave. Surrey County Council may reclaim these funded hours but please contact fundedearlyeducation@surreycc.gov.uk to agree next steps.

You must include information in your terms and conditions that if the parent chooses to leave your setting at the end or part way through a funded period, they may not receive their full year allocation of 570 or 1140 funded early education hours.

2) Yearly stretched

When a child's term time hours are being stretched across a year and they leave, it may be that the child has either received too few or too many funded hours. You will need to reconcile the

What happens when a child attends more than one setting?

If a child attends at more than one setting, all claims will be made on a term time basis. It will then be up to each provider if they wish to stretch the term time funded hours over the number of weeks they are each open or deliver them on a term time basis. It may be that the hours are delivered on a term time basis at one provider and stretched at another provider. If the funded hours are being stretched, consideration should be made to reconciliation of hours as described above.

Can I bank funded hours from a previous period or wr

This will make estimate payments more accurate as they will be based on the